**Policy Statement and Syllabus: FA 3730- Beginning Video Production**

Arts Technology Program – University of Utah  
Semester: (Spring 2006)  
Instructor: Kent Maxwell  
Email: kent.maxwell@utah.edu  
Phone; 534-1158 for January in the afternoon.  
Office Hours: By appointment.

**Online Information & Server Address:**

Server address: fileserver.artstech.utah.edu

**Course Description:** This is an introductory course in video art. A hands on approach to the fundamentals of videography, from an artist perspective, exploring a wide range of creative and technical possibilities of the digital video camera and non-linear editing equipment. We will use Macintosh computers in this class.

**Prerequisites:** None. Experience with Mac Os X and Adobe Photoshop is helpful.

**Reference Manual or Textbook:** Recommended book: *Visual QuickPro Guide: Final Cut Pro HD* (or the Final Cut Pro 5 version, if it is out.)

**Class Meets**  
Wednesday evenings at 7:15 pm until 10:15 pm, in AAC 258, January 11 through April 26 except the week of Spring Break, March 13-18.  
Your Final Project (and all late work) will be due on Wednesday, May 3, 2006, at 7:15 in AAC 258.

**Materials**  
You will need a video camcorder for this class and a fluid head tripod will be useful.  
You will also use several DVD±Rs during the semester and it wouldn't hurt (but it isn't required) if you had some type of portable hard drive (like a fire-wire drive).

**Course Requirements**  
There will be at least 6 assignments, occasional quizzes, and a final project. Students are expected to spend at least 10 hours outside of class each week working on assignments. This is a hands-on class, you learn by doing. The assignments and handouts will be posted on the class website shortly after they are given out in class.

Each assignment will be a list of limitations. The challenge is to be creative and stay within these limitations.
Turn in your assignments on time. This is especially important if you want feedback. Late work will be accepted but it will be docked.

There will be demonstrations every week. So come to class. Successful completion of this course will depend on good attendance. A great deal of technical information will be covered in class. If you are absent from class you will be responsible for following-up on missed work and obtaining any missed handouts or information. Students are also expected to participate in class discussions and assignment critiques.

I grade each assignment on a 10 point scale: 10 is excellent; 7 is good, this is the average grade; 5 is fair, below 5 is poor, usually for really late assignments or work that has little to with the objective of the assignment. Each assignment will be assigned a value depending on difficulty: For example if assignments are one week assignments they will have a value 1X, if they take two weeks they will have a value of 2X (worth 2 times a 1X assignment): etc. I will post assignment grades on a page accessed from the class web page. Grades will be posted after we have critiqued each assignment. You may rework any on time assignment and turn it in to improve your grade. But, your time and grade may be better served by concentrating on the current assignment.

Additional Information
The American with Disabilities Act (ADA) requires that reasonable accommodation be provided for students with physical, sensory, cognitive, systemic, learning, or psychiatric disabilities. Students requiring such accommodation should speak with the professor at the beginning of the semester in order to make appropriate arrangements for this course. The Center for Disabled Student Services (Olpin Union, 581-5020) will also need to be informed. See the following link for more information:

http://www.sa.utah.edu/ds/

The registrar cautions students that withdrawing from a course and other registration matters, including tuition, are the student's responsibility. See the following link for more information:

http://www.saff.utah.edu/regist/calendar/datesDeadlines/fall2004.htm

In accordance with university policy (as articulated in the Student Code), academic misconduct—including cheating, fabrication of information, and plagiarism—is not tolerated in this course. A student found engaging in this behavior will receive a failing grade. If at any time you are unsure whether your actions constitute academic misconduct, please see the professor in order to clarify the matter. See the following link for more information: http://www.sa.utah.edu/code/

Activities and materials assigned for this class have been carefully scrutinized and selected. Some students may find some of the materials, presentations, lectures, or audio/visual materials controversial or in conflict with their core values. It is your responsibility to review the syllabus, readings, assignments, and materials to be sure that this is a course you wish to take. Should you have questions or concerns, please see me immediately. Details on the university's accommodation policy are available at this link: http://www.admin.utah.edu/facdev/accommodations-policy.pdf